

## National Events - Frequently Asked Questions

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- **How do I register for a tournament?** The entry form for our North American Cups is located [here](#) for download. Please print it out and either mail or fax it into the National Office. Please don't forget to sign the waiver page and include payment. [Junior Olympic Championships](#) and the Summer National Championships have different entry forms. They will be posted to our website when they are available.
- **How do I know the USFA National Office received my registration?** Included in the registration form is a "Fax or email Confirmation Sheet". Complete this sheet and include it with your entry. Upon receipt of your entry, the USFA National Office will date stamp it and fax it back to you, or email you a confirmation of receipt. Please remember we have 3-5 business days to get your confirmation to you. Keep this confirmation – it is your proof that we received your entry.
- **The fax machine is busy – now what??** Well, we can use up to 5 reams of paper (that 2500 sheets) a day during the last 3 days before a deadline. Our fax machines are that busy! They are working – please keep trying. This can be avoided by getting your entry in earlier.
- **I am trying to talk with someone in National Events, but I can't get through to a real person.** The National Events phone is very busy throughout the tournament season. If you have a question, leave a voice message and we will call you back (719-866-4511). If you need an immediate answer, email the question to: [christine.simmons@usfencing.org](mailto:christine.simmons@usfencing.org), [christine.simmons@usfencing.org](mailto:christine.simmons@usfencing.org) or [ashley.razo@usfencing.org](mailto:ashley.razo@usfencing.org). Please do not leave a message at every extension in the office. It only slows the process and creates confusion for everyone.
- **Do I have to check in at the tournament?** Yes, you must check in during your specified time or you will be disqualified. If you have entered more than one event, you must check in for each event during the time specified.

- **My name is not posted on the USFA website for the tournament.** Only those entries that have been successfully processed will be posted. Any entry received that has an issue, such as a credit card payment that failed, will not be posted. If you have submitted your entry and your name is not listed on the USFA website, contact the office immediately. This is another good reason to get your entry in to the office early.
- **What time will the tournament end each day?** There is no way to determine when the tournament will end each day. If you are competing and plan to leave after your event, make your departure arrangements for the following day.
- **When will the check in times be posted on the USFA Website?** The USFA Tournament Committee provides the check-in times to the National Office after the tournament deadline. The National Office then sends the information to the website to be posted.
- **I am new to the USFA and/or need more information about National Tournaments, who do I contact?** Contact Christine Simmons at the USFA office by email:  
[christine.simmons@usfencing.org](mailto:christine.simmons@usfencing.org) [christine.simmons@usfencing.org](mailto:christine.simmons@usfencing.org) or  
[ashley.razo@usfencing.org](mailto:ashley.razo@usfencing.org) [ashley.razo@usfencing.org](mailto:ashley.razo@usfencing.org) .